

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

July 25, 2019  
6:00 p.m. meeting

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mr. Susino \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Lopez \_\_\_\_\_

Ms. Mordaunt \_\_\_\_\_ Mr. Wescott \_\_\_\_\_ Mr. Whalen \_\_\_\_\_

Mrs. McGuigan \_\_\_\_\_ Mr. Brown \_\_\_\_\_

Others Present

Dr. Mercora \_\_\_\_\_ Ms. Considine \_\_\_\_\_

**III. FLAG SALUTE**

**IV. PRESENTATION**

To award \_\_\_\_\_ a Scholarship Award presented by Wilson School Boosters

**V. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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**VI. INTERVIEW OF BOARD MEMBERS**

The Board will conduct interviews for the position of Board Member to fill vacancy of Ms. Madeline Tallman.

**VII. CAUCUS**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to go into caucus at \_\_\_\_\_ p.m.

All in Favor \_\_\_\_\_ Oppose \_\_\_\_\_.

RESOLVED, that pursuant to the Open Public Meetings act of 1975, the board is now going into Caucus to discuss matters relating to:

- \_\_\_\_\_ Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- \_\_\_\_\_ Matters covered by Attorney/Client Privilege
- \_\_\_\_\_ Pending or anticipated litigation
- \_\_\_\_\_ Pending or anticipated contract negotiations
- \_\_\_\_\_ Protection of the safety or property of the public
- \_\_\_\_\_ Matters which would constitute an unwarranted invasion of privacy
- \_\_\_\_\_ Matters in which the release of information would impair a right to receive funds from the United States Government
- \_\_\_\_\_ Matters concerning collective negotiations and/or the negotiations of terms and conditions of employment of employees of the Board of Education
- \_\_\_\_\_ Possible imposition of a civil penalty or suspension
- \_\_\_\_\_ Proposed goals of the Superintendent or evaluations of Superintendent.

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to reconvene from caucus at \_\_\_\_\_ p.m.

All in Favor \_\_\_\_\_ Oppose \_\_\_\_\_.

**VIII. MINUTES**

- Approval of the minutes of the Special Meeting of June 13 and 18, 2019
- Approval of the minutes of the Business Meeting of June 20, 2019

Motion: \_\_\_\_\_ Second: \_\_\_\_\_.

All in Favor \_\_\_\_\_ Oppose \_\_\_\_\_.

**IX. ADMINISTRATION AND COMMITTEE REPORTS**

**CHIEF SCHOOL ADMINISTRATOR'S REPORT**

- Enrollment - June, 2019
- 122 Neptune Senior High School
- 5 Poseidon
- 9 High Tech (1); Allied Health (3); Wall Communications (2); BioTechnology (3)
- 7 Red Bank High School For Performing Arts (2); Information Technology (1); Academy of Finance (1); Academy of Engineering (1); Family and Consumer Science (2)
- 28 Special Education
- 251 Neptune City

422 Total Enrollment

Fire Drill: 6/3/19

Nonfire Evacuation Drill: 6/6/19

Student Suspension Report: One - June

Missing Child Report: None - June

Enrollment Report for December: 251 Neptune City

Discussion

- Kindergarten Registration is 21 students as of July 22, 2019

Informational Material (attached):

- Enrollment as of June 20, 2019
- Nurses' Report for June, 2019

MOTION, The Board of Education approve the Chief School Administrator's Report as posted

Motion: \_\_\_\_\_ Second: \_\_\_\_\_.

All in Favor \_\_\_\_\_ Oppose \_\_\_\_\_.

**CORRESPONDENCE**

MOTION, The Board of Education receives and file all items listed under Correspondence as posted

- Letter from NJSBA regarding no increase in membership dues for 2019-2020. Also a review of NJSBA's services
- Letter from Jennelle Brogley expressing her support for Art Teacher
- Letter from Monmouth County DOE approving contract for Yvonne Hellwig, Interim Business Administrator/Board Secretary
- Letter from Monmouth County DOE approving contract for Ralph P. Ferrie, Jr., as Interim Chief School Administrator

Motion: \_\_\_\_\_ Second: \_\_\_\_\_.

All in Favor \_\_\_\_\_ Oppose \_\_\_\_\_.

**X. BOARD PRESIDENT AND COMMITTEE REPORTS:**

**BOARD PRESIDENT**

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**CURRICULUM AND INSTRUCTION**

COMMITTEE REPORTS - Marissa Smith (Chair)  
Antonio Lopez, Madeline Tallman, Michele McGuigan

**RESOLUTIONS**

- 1. To reaffirm bullying report for June, 2019 as submitted by Lonjeté Nias
- 2. To approve the following interns from Monmouth County for clinical.....  
Sari Wyckoff
- 3. To approve Megan Whitt, Kings College Student, for senior observation for clinical practice (up to 10 hours) for the 2018-2019 school year.
- 4. To approve the following workshops:
  - *Tools of the Mind workshops in the amount of \$3,750 on August 20, 2019; August 21, 2019; October 23, 2019; January 15, 2020 and March 26, 2020 held in Mercerville for Sharon Turk and Karen Lyons.*

RESOLVE, The Board of Education approve the items listed under Curriculum and Instruction as posted

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Susino	_____	Mrs. Smith	_____	Mr. Lopez	_____
Ms. Mordaunt	_____	Mr. Wescott	_____	Mr. Whalen	_____
Mrs. McGuigan	_____	Mr. Brown	_____		_____

**FINANCE AND OPERATIONS**

COMMITTEE REPORTS - Christine Mordaunt (Chair)  
Dave Whalen, Bob Brown

**RESOLUTIONS**

- 1. To approve the Payment of Bills per attached
- 2. To approve Transfer of Appropriations per attached
- 3. To approve Monthly Transfer Report per attached
- 4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Linda Considine, Board Secretary certify that as of June 30, 2019, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of June 30, 2019 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 5. To approve the Monthly Secretary’s and Treasurer’s Reports for the month of June 2019.
- 6. To approve the following contracts:

- To approve tuition contract with Manchester Township BOE (Regional Day School) for one student (MD) in the amount of \$7,200.00 commencing on July 1, 2019 and terminating on August 12, 2019 for the ESY Program and \$72,000.00 commencing on September 1, 2019 for the 2019-2020 school year.
- To approve tuition contract with Bayshore Jointure Commission for five students (LOS) \$8,000; (JB) \$8,000; (TM) \$8,000; (LC) \$8,000; (JT) \$9,000 for the ESY Program commencing June 24 and terminating on August 8, 2019.
- To approve tuition contract with The Harbor School for one student (AB) in the amount of \$69,703.20 for July – June School Year commencing on July 8, 2019 for the 2019-2020 school year.
- To approve tuition contract with Children’s Center of Monmouth County for three (3) students (FD) in the amount of \$67,889.56, (JS) in the amount of \$67,889.56, (JH) in the amount of \$67,889.56 commencing July 1, 2019 for the 2019-2020 school year
- To approve Agreement with Horizon Healthcare Staffing to provide nursing care for one student (HZ) at a rate of \$54/hour (Approx. \$300/day) commencing September 5, 2019 for the 2019-2020 school year.
- To approve contract with Head Start for Preschool Education Program Grantees (PEEA) for the 2019-2020 school year
- To approve Letter of Acceptance and Contract with Wall Township Public Schools for one student (RT) in the amount of \$36,930 for tuition; \$4,920 for speech; \$1,640 for occupational therapy and \$1,640 for physical therapy for the 2019-2020 school year.

RESOLVE, The Board of Education approve the items listed under Finance and Operations as posted

Motion: \_\_\_\_\_ Second: \_\_\_\_\_.

Mr. Susino	_____	Mrs. Smith	_____	Mr. Lopez	_____.
Ms. Mordaunt	_____	Mr. Wescott	_____	Mr. Whalen	_____.
Mrs. McGuigan	_____	Mr. Brown	_____		_____.

**HUMAN RESOURCES**

COMMITTEE REPORTS - Anthony Susino (Chair)  
Christine Mordaunt, Bruce Wescott

**RESOLUTIONS**

1. To approve, upon the recommendation of the CSA, a contract for Yvonne Hellwig as Interim Business Administrator/Board Secretary from August 1, 2019 through June 30, 2020
2. To approve a contract for Ralph P. Ferrie, Jr., as Interim Chief School Administrator from August 1, 2019 through June 30, 2020
3. To extend the resignation date of Interim Business Administrator/Board Secretary, Linda Considine, from July 31, 2019 to August 15, 2020, as needed, to allow time for an orderly transition with the new interim business administrator.
4. To approve Jophelle Pierre, Substitute Teacher, on an as-needed basis for the summer school program at a rate of \$45/day
5. To approve, upon approval of the CSA, the hiring of Meghan Brown as Substitute Teacher for the

2019-2020 school year.

RESOLVE, The Board of Education approve the items listed under Human Resources as posted

Motion: \_\_\_\_\_ Second: \_\_\_\_\_.

Mr. Susino \_\_\_\_\_ Mrs. Smith \_\_\_\_\_ Mr. Lopez \_\_\_\_\_.

Ms. Mordaunt \_\_\_\_\_ Mr. Wescott \_\_\_\_\_ Mr. Whalen \_\_\_\_\_.

Mrs. McGuigan \_\_\_\_\_ Mr. Brown \_\_\_\_\_.

**XI. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

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**XII. OLD BUSINESS**

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**XIII. NEW BUSINESS**

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**XIV. PUBLIC PARTICIPATION**

*Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.*

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**XV. MOTION TO ADJOURN**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_.

All in Favor \_\_\_\_\_ Oppose \_\_\_\_\_.

Time: \_\_\_\_\_ P.M.